

NATIONAL TAIWAN UNIVERSITY
Directives for the Safety Management of Public Spaces in
NTU Buildings

April 30, 2012 Passed by the Environmental Protection and Occupational Safety and Health (EHS) Committee

May 29, 2012 Passed by the 2,717th Administrative Meeting

- Article 1 National Taiwan University (NTU or “the University”) formulates the NTU *Directives for the Safety Management of Public Spaces in NTU Buildings* (“the Directives”) to protect the environment on campus and ensure the safety of the University’s faculty, staff, and students.
- Article 2 The term “public spaces” shall refer to any interior spaces that are freely accessible by the public, including corridors, stairways, passageways, elevator bays, emergency stairways, lounges, lecture halls, and classrooms.
- Article 3 All faculty, staff, and students of the University shall help maintain the order of public spaces on campus and may not make use of any such spaces, whether in part or in full, for storing personal belongings and equipment, disposing of waste, discharging pollutants or malodorous substances, or any other similar behavior.
- Article 4 All hallways, stairways, and emergency stairways shall be kept clear of clutter and may not be locked or put under private access control.
- Article 5 To prevent the spread of fire, normally closed fire doors shall be kept shut but not locked.
- Article 6 Interior renovations or decorations in any building may not impede the normal operation of its fire equipment.
- Article 7 Building spaces shall be used only for the purpose(s) indicated on the building’s usage license. Illegal or unauthorized changes to the purpose of use are prohibited. Any changes made to fire protection zones, fire prevention and shelter facilities, fire equipment, parking spaces, or any other place used for a different purpose from that indicated on the usage license shall require either a change of usage license or interior decoration permit in accordance with the applicable regulations.
- Article 8 The head or safety officer of each unit shall perform semiannual autonomous inspections to ensure that all safety concerns in public spaces are properly addressed. Head or safety officers may request the University’s assistance should the competent personnel refuse to make improvements despite repeated warnings.
- Article 9 The University or a top-level unit may require the competent unit to address violations of the Directives by a specified deadline. If improvements are not completed by the deadline, the University may cut off the unit’s water and power supply or shut down its operation until the necessary improvements are made.

Article 10 The Directives shall be passed by the EHS Committee and the Administrative Meeting, and then implemented on the date of promulgation.