

NATIONAL TAIWAN UNIVERSITY
Directives for the Establishment of the Radiation Safety
Management Committee

January 18, 2006 Passed by the Environmental Protection and Occupational Safety and Health Committee

March 07, 2006 Passed by the 2,426th Administrative Meeting

Article 1 National Taiwan University (NTU or “the University”) hereby establishes the NTU Radiation Safety Management Committee (“the Committee”), a functional committee under the Environmental Protection and Occupational Safety and Health Committee (“the EHS Committee”), in accordance with Article 7 of the *Ionizing Radiation Protection Act* and Article 5 of the *Standards for the Establishment of Radiation Safety Management Organizations and Personnel* to ensure the safety of faculty, staff, and students who conduct research and teaching activities involving ionizing radiation.

Article 2 The Committee’s duties are as follows:

1. Formulation of radiation safety plans; facilitating the formulation of safety protocols and emergency response measures; oversight of plan/measure implementation by each responsible unit
2. Formulation of control measures for the procurement, acceptance, storage, distribution, replacement, and transportation of radioactive substances as well as for the handling of radioactive waste; oversight of the implementation of said measures
3. Planning and oversight of each responsible unit’s radiation safety management measures
4. Planning and oversight of each responsible unit’s safety inspections of equipment and radioactive substances capable of producing ionizing radiation
5. Planning and implementation of ionizing radiation safety training
6. Reviewing the eligibility of employees working with ionizing radiation; oversight of employee health examinations; assistance with health management initiatives
7. Planning and facilitating the implementation of periodic calibration and inspection of radiation detection instruments
8. Oversight and maintenance of employees’ ionizing radiation exposure records; investigation and handling of overexposure incidents
9. Setting of standards for exposure and work environment records, investigations, and interventions; formulation of standard response procedures
10. Management of radiation safety reports and records required by the supervisory authority
11. Provision of information and recommendations related to ionizing radiation safety management for the EHS Committee

12. Other matters related to ionizing radiation safety management

- Article 3 The Committee shall be composed of 7-9 members, including the Director of the Environmental Protection and Occupational Safety and Health Center (“the EHS Center”), Head of the EHS Center’s Radiation Safety Management Division, and one representative each from the College of Medicine and the College of Public Health, with the remaining seats appointed to experts specializing in radiation-related fields or technologies. Candidates shall be referred to the NTU President for appointment. At least two of the members shall be certified radiation safety officers.
- Committee members shall be appointed to two-year terms and may serve consecutively if re-appointed.
- Article 4 The Director of the EHS Center shall serve concurrently as the chair of the Committee to oversee its operations.
- Article 5 The Committee shall convene once per semester. Interim meetings may be called as necessary.
- Article 6 The Committee may establish independent divisions to handle specific matters as needed. Directives for the establishment of such divisions shall be passed by the EHS Committee and the Administrative Meeting prior to implementation. The same shall apply when amendments are made.
- Article 7 These directives shall be passed by the EHS Committee and the Administrative Meeting before implementation. The same shall apply when amendments are made.